



Le Bal de Ballet 2024

Denver Ballet Guild – Payment Voucher

Tax Exempt Number 098-20757-0000

Date: _____ Amount: _____

Payable To: _____

Address: _____

City _____ State: _____ Zip: _____

Expense Description: _____

Please attach receipts

Le Bal Committee/Event: (ie Holiday Brunch, Protocol Dinner)

_____(see reverse side) _____

The expenses requested by this voucher and the attached support documentation were incurred on behalf of the Denver Ballet Guild.

Signature: _____ Signature: _____

Please note, all disbursements in excess of \$2500 require two signatures.

Submit to Le Bal de Ballet 2024 Chair:

Katy Truitt, 11 Cottonwood Lane, Greenwood Village, CO 80121

2024LeBal@gmail.com

303-358-0595

Accounting Department Only Acct #: _____

Payment Info: Date Paid: _____ Check #: _____



Denver Ballet Guild – Payment Voucher continued

EVENT/COMMITTEE (PICK ONE)	EXPENSE (PICK ONE)	ADDITIONAL DESCRIPTION
Selection	Design/Planning	
Announcement Reception	Invitation	
Fall Meeting	Stamps	
Fashion Show	Venue Rental	
Adventure Day	Food/Drink	
Protocol Dinner	Activity/Game	
Holiday Brunch	Music	
Parent Cocktail	Decor	
Reservation Day	Printed Materials	
Bowling	Printing Costs	
Broomball	Entertainment	
Father/Son Event	A/V	
Mother/Daughter Tea	Takeaway/Gift	
Rehearsal	Transportation	
Presentation	Misc.	
Dinner/Dancing	Misc.	